Minutes of a meeting of the BLMK and Northants LPC
Wednesday 24th June 2026

Attendees:

Nishil Shah - Chair and Independent LPC Member (Retrolink Ltd) **NS**
Mahesh Shah – Deputy Chair and Independent LPC Member (Sampson AP Ltd) **MS**
Anne-Marie King - Chief Officer **AMK**
Paul Fearon - Treasurer **PF**

Amit Lakhani – Independent LPC Member (Bishopscote Chemist) **AL**
Rishi Hindocha - **Independent LPC Member** (Pharmacy Cherry) **RH**
Nabeel Amirudin, independent LPC Member (Regent Pharmacy) **NA**

Tahera Dewji– LPC Member CCA Representative (Superdrug Northampton) **TD**
Lakhminder Flora - LPC Member, CCA representative (Boots) **LF**

Conor Steele - LPC Member, AIMp representative (Jardines - UK Ltd) **CS**

In attendance:
Ann-Marie Carrey - Services & Engagement Lead **AMC**
Ingrid Cruickshank - Services & Development Lead BLMK **IC**
Rita Patel - Services & Engagement Lead Northants **RP**

Guests:

Apologies:
Gordon Ross - **LPC Member, CCA representative** (Boots) **GR**
Has Modi - LPC Member, AIMp representative (Jardines - UK Ltd) **HM**
Mohsin Raza- LPC Member, AIMp representative (Wellbeing - UK Ltd) **MR**

Number	**Agenda Item**	**Actions**
1	**Welcome and Introductions (NS)** The Chair welcomed all attendees and confirmed the meeting was being recorded. AMK advised the committee that the planned sponsor presentation from **Lucy Howe, Orion Pharma UK Ltd**, had been postponed following the decision to move the meeting online. • Members considered whether sponsored presentations should continue to be delivered when meetings are held virtually.	

	- It was agreed that sponsors still receive access to the intended audience in a virtual format and should therefore be expected to fulfil sponsorship commitments. - Ingrid Cruickshank proposed amending future sponsorship agreements to explicitly state that sponsors are expected to participate in virtual meetings where applicable. **Action** **IC to revise sponsorship agreement documentation to clarify expectations regarding participation in virtual meetings.** MS advised that he had asked Cegedim for £750 for their slot at the event.	**IC**
2	**Apologies for absence (AMK)** As noted above.	
3	**Declarations of Interest** AMK advised that the declaration from the newly appointed IPA representative was still outstanding and was being actively pursued. No additional declarations of interest were made.	
4	**Minutes of the previous meeting** The minutes of the previous meeting were **approved** as an accurate record. **Proposed: AL** **Seconded: CS**	
5	**Treasurer's update – (PF)** **Management Accounts for 2026/27** The Management Accounts had previously been circulated. They are calculated up to the end of May 2026 (2 months) PF explained that where there was a minus sign in the Variance column on the spreadsheet, this means that the spending is currently over budget. **Management accounts:** **Income:** - One early payment of sponsorship for the June event received **Expenditure:**	

	• Payroll: £256 over budget - acceptable. • Meeting fees: under budget by a significant amount but the LLR attendance may raise this. • No other significant variances. • **Surplus of £ 8,134** against budget, due to lower meeting attendance payments and lower contractor support spending. PF advised that the accounts were reviewed by the Finance Committee the previous week and they were comfortable with the position. • **Bank Balances:** **Current account:** £219, 904 **External Funds:** • Balance is £160, 515 – funds are being used by Northants ICB. • Potential additional external funding may be received subject to future organisational decisions and contractor voting outcomes. Committee Expenses and Payroll spreadsheets were also shown. PF also advised that a **comprehensive risk review** had been undertaken by the Finance and Audit Committee. Most risks were assessed as Green. Areas identified as Amber included: **1. Committee Member Training** • Future committee changes may create training and induction requirements. • Training needs analysis will be undertaken following committee elections and structural changes. **2. Commissioner Engagement** • Some commissioners are working directly with contractors rather than engaging through the LPC. • This could weaken the LPC's ability to represent contractor interests effectively. **3. ICB Relationships** • Recent NHS restructuring creates risk around relationships with commissioners. • Continued engagement will be required to maintain influence.	

	LS advised that the Governance Sub-Committee had had the chance to look through this with PF. He commended PF's work. Members welcomed the detailed review and acknowledged the significant work undertaken. The Risk Register was **approved.** Members agreed that the Risk Register should be made available within the members-only area of the LPC website rather than being published publicly. **Actions** • **PF to update committee attendance records where identified errors were noted.** • **PF to upload the Risk Register to the members-only section of the website.**	**PF** **PF**
6	**Governance Subcommittee – (RH)** GR not present. **To be adjourned to next meeting.**	
7	**CPCF** **Discussion noted.**	
8	**Central East LPC Collaborative MOU** The final Memorandum of Understanding (MOU) was considered. The Chair advised that no comments had been received on the drafts. Voting arrangements had been revised following discussions between collaborating LPCs. It was agreed that: • No single LPC would hold a controlling vote. • Any deadlocked decision could ultimately be referred to contractor voting if required. The Committee **unanimously approved** adoption of the Memorandum of Understanding. **Action**	

	• **AMK to finalise implementation arrangements with partner LPCs.**	**AMK**

9	**One Team in Action event – 28th June 2026 – (Service Engagement Team)**
	
	• **88 contractors registered** (including the Office team and ICB teams)
	• **12 external stakeholders** attending, using 9 stakeholder exhibition tables.
	• **5 confirmed sponsors**
	
	AMK advised that visitors were expected to arrive from 9am and will be greeted by the Team.
	
	Agenda:
	
	• 09.30 – 9.50 Opening remarks and welcome.
	    o Lucy Beazley (Virty) Sponsor Presentation
	    o AMK
	• 09.50 – 10.30 Sector Pressures & Priorities
	    o Leyla Hannbeck (IPA)
	• 10.30 – 11.15 Strengthening the Business of Pharmacy
	    o Baldev Bange (NPA)
	• 11.30- 12.00 Developing your Teams
	    o Baldev Bange (NPA)
	• 12.00 – 13.30 Networking Lunch with Stakeholders and Sponsors
	• 13.30 – 14.00 Supporting you with everyday challenges
	    o Matthew Rossor
	• 14.00 – 14.30 Panel discussion
	    o NS to chair
	
	Specific emphasis was placed on:
	
	• Maximising contractor engagement – Committee members to move around, sit at different tables with contractors
	• Obtaining contractor feedback – Committee members to take notes if appropriate, feedback questionnaire available and	

	Committee members to encourage contractors to complete before leaving the venue. A further questionnaire has been designed to get views specifically on the 2026/26 Community Pharmacy Contract contractors. This will also be emailed to contractors after the event. **Urgent feedback was requested from the Committee so that a final version could be made available for the event on 28th June.** **The Chair thanked AMK, AMC and the Service Engagement Team for the extensive preparation work and contractor engagement activity undertaken.**	
14	**AGM/SGM – Wednesday 16th September 2026** After some discussion it was agreed that the format would be an afternoon committee meeting, followed by the AGM, straight away followed by a hybrid SGM at around 6-6:30pm. • Facilities for attendance both in person and online to be made available. • Comments for the Contractor communication regarding the SGM were offered. **The Chair requested that any suggested changes be communicated ASAP.**	
14	**Any Other Business** • AMC informed the meeting that 59 pharmacies across Milton Keynes, Central Beds and Bedford have put in an EOI for providing Health Checks. A representative from Public Health will be at the event on 28th June so will be able to update the contractors.	
15	**Close of Meeting** **The Chair thanked all those present for attending and for participating in the meeting.**	
16	**Next meeting: Wednesday 16th September 2026** *Please submit Agenda items to AMK in a timely fashion.*	

Approved
Chair:
Date:

16.9.26

Minutes transcribed by Samantha Golton 03/07/2026 including use of CoPilot