



**Minutes of a meeting of the BLMK and Northants LPC
Wednesday 13th May 2026**

Attendees:

Nishil Shah - Chair and Independent LPC Member (Retrolink Ltd) **NS**
Anne-Marie King - Chief Officer **AMK**
Paul Fearon - Treasurer **PF**

Amit Lakhani – Independent LPC Member (Bishopscote Chemist) **AL**
Rishi Hindocha - Independent LPC Member (Pharmacy Cherry) **RH**
Nabeel Amirudin, independent LPC Member (Regent Pharmacy) **NA**

Tahera Dewji– LPC Member CCA Representative (Superdrug Northampton) **TD**
Gordon Ross - LPC Member, CCA representative (Boots) **GR**

Conor Steele - LPC Member, AIMp representative (Jardines - UK Ltd) **CS**
Has Modi - LPC Member, AIMp representative (Jardines - UK Ltd) **HM**

In attendance:

Ann-Marie Carrey - Services & Engagement Lead **AMC**
Ingrid Cruickshank - Services & Development Lead BLMK **IC**

Guests:

Sonal Mehta - Programme Lead for Pharmacy, Optometry & Dentistry, Central East ICB

Apologies:

Lakhminder Flora - LPC Member, CCA representative (Boots) **LF**
Mahesh Shah – Deputy Chair and Independent LPC Member (Sampson AP Ltd) **MS**
Rita Patel - Services & Engagement Lead Northants **RP**
Anil Sharma – East of England CPE Rep – **AS**
Maria Wogan – Director of Neighbourhood Health & Partnerships (BLMK) - Central East ICB
Amanda Flowers – Central East ICB

Number	Agenda Item	Actions
1	<p>Welcome and Introductions (NS)</p> <p>The Chair welcomed all attendees and confirmed the meeting was being recorded. He introduced and welcomed new committee member Nabeel Amirudin, independent contractor (Regent Pharmacy, Northampton) and IP Pathfinder site lead.</p>	
2	<p>Apologies for absence (AMK)</p> <p>As noted above.</p>	

3	<p>Declarations of Interest</p> <p>None declared.</p>	2
4	<p>Minutes of the previous meeting</p> <p>The minutes of the previous meeting were approved as an accurate record.</p> <p>Proposed: AL Seconded: TD</p>	
5	<p>Vacancy IPA member</p> <p>The Chair confirmed that Mohammed Salloo has resigned from the committee. The IPA has been notified, and the Committee awaits the appointment of a replacement.</p>	
6	<p>Treasurer's update – (PF)</p> <p>PF presented the audited accounts for the 12 months ended 31st March 2026 (examined by Jayendra Shah).</p> <p>Key figures:</p> <ul style="list-style-type: none"> • Receipts (Contractors' Levies): £330,000 • Expenditure: £319,784 • Surplus: £17,169 <p>Bank balance at 31/03/2026 (Total funds held) : £210,290:</p> <ul style="list-style-type: none"> • £ 44, 014 in current account • £102, 474 in 95 day deposit account • £ 63, 802 in 32 day deposit account <p>Interest of £5, 502 transferred from Instant Access Account by agreement with external stakeholders.</p> <p>Expenditure Breakdown</p> <ul style="list-style-type: none"> • Wages & salaries: £82,468 • Establishment expenses: £1,190 • Admin expenses: £158,901 • Legal and Professional expenses: £2, 267 • Contractor support: £74,070 • CPE levy: £127,423 (paid monthly) <p>Approval of the Accounts for the year ended 31at March 2026 was obtained:</p> <p>Proposed: GR</p>	


	<p>Seconded: AL</p> <p>Unanimously approved by formal vote.</p> <p>Accounts to be signed by Chair & Treasurer once typos corrected.</p> <p>Management Accounts for 2026/27</p> <p>The Management Accounts had previously been circulated. They are calculated up to the end of April 2026.</p> <p>1. Management accounts:</p> <p>Income:</p> <ul style="list-style-type: none"> • April payment of Contractor Levy received. • Interest £89. <p>Expenditure:</p> <ul style="list-style-type: none"> • Payroll: within budget tolerance. • Meeting costs • Meeting fees: low due to low meeting attendance. • Insurance and Admin –IT licence slightly high but will even out. • Levies and license fees: in line with budget. <p>2. Bank Balances:</p> <p>Current account: £216, 602</p> <p>External Funds:</p> <ul style="list-style-type: none"> • Balance is £172, 815 – around £100, 000 less than 12 months ago. – less interest will be earned. <p>Tabs for Payroll and Committee Attendance were also reviewed.</p>	
7	<p>Governance Subcommittee – Health & Safety Policy</p> <p>GR raised the need to adopt a Health & Safety policy. He confirmed that there had not been any comments from members and proposed that the CPE H&S policy was accepted, taking in to account the following:</p> <ul style="list-style-type: none"> • CPE policy not fully suitable due to LPC’s remote-working model. • Need for appendix or caveat to reflect lack of physical office. • Requirement for accident/incident reporting mechanism (online form suggested). • Committee agreed to: <ul style="list-style-type: none"> ○ Gather policies from comparable LPCs (Cams & Peterborough, Leicestershire, Hertfordshire). ○ Draft a modified policy suitable for BLMK & Northants LPC. ○ Treat this as a priority for completion within 3–4 weeks. 	

	<ul style="list-style-type: none"> ○ In the meantime, an online form for reporting incidents can be made available online. <p>Action: AMK to obtain examples from neighbouring LPCs.</p>	
8	<p>CCA Quarterly Questions</p> <p>LPC business planning, governance and CPE support resources Are there any unmet training requirements that will support more effective and efficient delivery of your committee in the agreed business plan?</p> <p>Answer: AMK was reminded to send NA the matrix. She encouraged the Committee to fill in the matrix as this would enable her to establish any training needs.</p> <p>Pharmacy services supporting local delivery</p> <p>What engagement has the LPC undertaken to increase the uptake of contraceptive services through community pharmacy?</p> <p>Answer: It was agreed that the LPC have provided quite a bit of support to contractors. We've had contraceptive webinars, training webinar for that, which was quite well attended. CS also advised that he had been working with MK GPs as well.</p> <p>Integrated Neighbourhood Teams</p> <p>What is the oversight by the LPC committee members regarding attendance of at external meetings, ensuring best use of LPC funds and resources?</p> <p>Answer: AMK advised that in both areas this is a developing picture which is comparative to the picture nationally.</p> <p>For Northamptonshire, a series of neighbourhood integration meetings, have been arranged from the beginning of June. More oversight was expected to be provided in the ICB's presentation (next on the agenda).</p> <p>The Committee discussed the use of the CCA dashboard for data, particular providing information on core hours. AMK advised that that had been a work in progress but currently there was reduced capacity due to an admin vacancy.</p>	
9	<p>Central East ICB – Guest Presentation</p> <p>Sonal Mehta Programme Lead for Pharmacy, Optometry & Dentistry in BLMK, Central East ICB</p>	

	<p>Sonal Mehta attended on behalf of the neighbourhood team. She outlined her new role and the developing structure within the ICB. She advised that her team was only just forming.</p> <p>Sonal presented the ICB's five-year commissioning strategy (published 1 April 2026):</p> <p>Core principles:</p> <ul style="list-style-type: none"> • Quality as the central strategy • Prevention, early intervention, proactive care • Neighbourhood health teams as delivery anchors • Commissioning via lead provider models • 80/20 model: standardisation with local variation where evidence-based <p>Priority programmes:</p> <ul style="list-style-type: none"> • Cancer screening & early detection • MSK self-care (AI-supported) • Cardiology utilisation management • Advanced illness coordination • Mental health acute pathway improvements <p>Topics raised:</p> <ul style="list-style-type: none"> • Need for pharmacist prescribers in every pharmacy GR • IP Pathfinder insights offered by NA • Importance of pharmacy involvement in frailty pathways • Request for Sonal/ICB to attend future LPC meetings • Sonal to review LPC proposals submitted to Jan Thomas (MSK, Cancer, Lipids/CVD) and revert with next steps • Sonal also advised that there are POD programme leads for Hertfordshire and Cambridge and Peterborough as well. <p>The Committee wished Sonal luck with her new role and looked forward to establishing a working relationship.</p> <p>A discussion was subsequently had around the request for Expressions of Interest for a Board member for Central East ICB. Queries were raised around the specification that this should be a contractor from Hertfordshire.</p> <p>AMK advised that her colleagues were attending a CE ICB catch up and would be able to advise of any update.</p>	
10	<p>Boundary Change – LLR & BLMK</p> <ul style="list-style-type: none"> • The Chair reminded the Committee that everything being discussed is confidential and not to be shared outside of this meeting. No boundary changes have been formalised for 	

	<p>contractors yet and the Committee are keen to avoid confusion.</p> <ul style="list-style-type: none"> • Work progressing well; CPE confirmed LPC is ahead of national curve. • Northamptonshire contractors likely to benefit from co-terminosity with LLR ICB. • Formal contractor consultation to occur before AGM. • Awaiting revised CPE model constitution (expected July). • Northamptonshire levy increase noted but not materially impactful. 	
11	<p>Central East LPC Collaborative update</p> <p>AMK advised that three joint LPC proposals have been submitted to Jan Thomas (CEO of CE ICB):</p> <ol style="list-style-type: none"> 1. MSK pathway 2. Cancer diagnosis support 3. Lipids & CVD <ul style="list-style-type: none"> • Positive reception; awaiting next-stage discussions. • Weekly meetings continue with Hertfordshire and Cambs & Peterborough LPCs. • Minutes available in Members' Area. <p>The Chair noted that Sonal had indicated that there will be work being done locally rather than across CE ICB.</p>	
12	<p>One Team in Action event – 28th June 2026</p> <ul style="list-style-type: none"> • Only 10 contractors registered so far; 21 external stakeholders attending. • Committee members assigned contractor call lists to boost attendance and ask for feedback where contractors are not expecting to attend. • Calls must be completed by 26 May. • Full-day meeting payment for this current meeting is dependent on completing calls. • The Committee are expected to engage and network. <p>Agenda includes:</p> <ul style="list-style-type: none"> • Leyla Hannbeck (AIMp) • NPA • Stakeholder networking lunch • Breakout workshops • Panel Q&A with LPC committee <p>Committee agreed:</p> <ul style="list-style-type: none"> • Encourage attendance of technicians and wider pharmacy teams. 	

	<ul style="list-style-type: none"> • Highlight potential new contract updates if available. • Continue pressing CPE to send a representative (previous attempts unsuccessful). • Virtual attendance is not an option due to the form of the event items. • Once Committee members have confirmed to AMK that they have made their calls, then the payment for a full day will be made. If no such confirmation is received, only a half day will be paid. 	
13	<p>Service Updates</p> <p>Luton CGL – CORMAT – Supervised Consumption - IC</p> <ul style="list-style-type: none"> • Only 2 contractors attended recent training. • Concern raised about readiness for service changes. • LPC have requested that CGL re-run training and/or visit pharmacies directly (meeting next week) • Committee members calling Luton pharmacies regarding the One Team in Action event are requested to reinforce message and ask why training wasn't attended so that AMC can send through further information. <p>Health Checks Pilot update - AMC</p> <ul style="list-style-type: none"> • Expressions of interest received. • If 14–15 pharmacies apply, all will be accepted (capacity increased). • Luton public health exploring adoption of the model. 	
14	<p>Matters Arising and Any Other Business</p> <ul style="list-style-type: none"> • Next LPC meeting date noted (June). • Committee reminded to register for contractor event. 	
15	<p style="text-align: center;">Close of Meeting</p> <p style="text-align: center;">The Chair thanked all those present for attending and for participating in the meeting.</p>	
16	<p>Next meeting moved to early June (pre-event)</p> <p><i>Please submit Agenda items to AMK in a timely fashion.</i></p>	

Approved
Chair: 
Date: 24th June 2026