



Minutes of a meeting of the BLMK and Northants LPC
Wednesday 6th November 2024

Attendees:

Nishil Shah - Chair and Independent LPC Member (Retrolink Ltd) **NS**
Anne-Marie King - Chief Officer **AMK**
Paul Fearon - Treasurer **PF**
Ingrid Cruickshank - Services & Engagement Lead BLMK **IC**
Rita Patel - Services & Engagement Lead Northants **RP**
Ann-Marie Carrey - Services & Engagement Lead BLMK **AC**

Amit Lakhani – Independent LPC Member (Bishopscote Chemist) **AL**
Conor Steele - LPC Member, AIMP representative (Jardines - UK Ltd) **CS**
Has Modi - LPC Member, AIMP representative (Jardines - UK Ltd) **HM**
Gordon Ross - LPC Member, CCA representative (Boots) **GR**
Lakhminder Flora - LPC Member, CCA representative (Boots) **LF**
Mahesh Shah - Independent LPC Member (Sampson AP Ltd) **MS**
Rishi Hindocha - Independent LPC Member (Pharmacy Cherry) **RH**
Viren Bhatia - Independent LPC Member (Kalki Health Ltd) **VB**

In attendance:

Ani Sharma, CPE East Of England Representative
Amanda Woolgrove, Orion Pharma UK Ltd

Number	Agenda Item	Actions
1	Welcome and Introductions (NS) NS welcomed the members and confirmed that the meeting was quorate and made it known that the meeting would be recorded for administrative purposes only.	
2	Orion Pharma UK Ltd. Presentation - Amanda Woolgrove (Not minuted)	
3	Apologies for absence (AMK) Natalie Ng Services & Engagement Lead Northants Ann-Marie Carrey Services & Engagement Lead BLMK Margie O'Connell DMS and SCS Lead BLMK and Northants Tahera Dewji – LPC Member CCA Representative (Superdrug Northampton) TD	
4	Declaration of Interests and Governance (all) None declared.	

5	<p>Electing a Vice Chair (NS) The issue was revisited. MS and LF put themselves forward. After discussion and voting, Mahesh Shah was elected as Vice Chair.</p>	
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6	<p>Treasurer's update and Finance Sub-Committee report – (PF)</p> <p>The Management Accounts had previously been circulated. They are calculated up to the end of October 2024.</p> <p>1. Management accounts:</p> <p>Income:</p> <ul style="list-style-type: none"> • All is in line with expectations. • Contractor levy – fixed until end of March 2025 • Interest rates are falling but there will be some compensation. • No sponsorship received so far this year – but this will change in view of today's meeting. • No other income. <p>It was clarified that the levies were standardized when Bedfordshire and Luton LPC and Milton Keynes and Northamptonshire LPC were merged. Any queries from contractors should be directed towards the LPC.</p> <p>Expenditure:</p> <ul style="list-style-type: none"> • Below budget by approximately £30, 000 – this implies that the LPC is not spending sufficient on contractor support. • Payroll: in line with budget, no changes expected by end of year. • Meeting costs: still significantly underspent due to vacancies and absence - forecast has been reduced. • Insurance and Admin – overspent but not hugely significant. • Levies and license fees: in line with budget. • Communication: remains underspent – if this is not forecast surplus by end of year will change. <p>No questions from the Committee.</p> <p>2. Bank Balances:</p> <p>Current account: £37,325 Deposit Account: £160,789 Instant access (external funds): £ 177,593</p> <p>3. External Funds:</p> <ul style="list-style-type: none"> • Approximately £96,000 is held for Northants ICB • Remainder is for use of LPC by agreement, to invest in pharmacy services and contractor support, and then to be replaced. <p>Updates from Finance Committee:</p> <ul style="list-style-type: none"> • The Finance Committee will begin to look at budget preparation. • They will be looking at the Contractor Levy and ongoing Contractor Support. PF expects that the Contractor Levy will be held, and there will be an opportunity, depending on effective spending, to reduce the amount available for Contractor Support <p>It was agreed that the following areas could be considered:</p> <ul style="list-style-type: none"> • emphasis on IT support • refresher training eg on Red Flags • further support with Pharmacy First, especially with referring back to GPs • PharmAlarm system to advise contractors on Pharmacy First referrals – however there are challenges with this as it only works with PharmaOutcomes. AMK responded that in her experience contractors have not engaged well with this. • support with new conditions – however these will only be added in
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7	Presentation - Anil Sharma, CPE East Of England Representative (Not minuted)	
8	Questions for Anil Sharma (Not minuted)	
9	Governance Sub Committee update: (GF and VB) <p>It was confirmed that Bobby Aurora has now left the Committee and a replacement should be found. CS will join the Governance Sub Committee.</p> <p>Finance Sub Committee:</p> <p>As MS was elected Vice Chair, he cannot be a member of a Sub Committee. As all three members do not need to be present for each meeting, the current Sub Committee is happy to carry on until an Independent member is elected.</p>	
10	Contractor Support <ul style="list-style-type: none"> • BLMK ICB have appointed 10 Community Pharmacy Engagement leads and the LPC have appointed a Coach to work along the same lines, using ICB funding. • 23 Surgeries have agreed to have PharmRefer • IC asked for feedback on her plan for support for 2025, including the proposal for events. 	IC
11	Pharmacy First Northants (Pilot Update) <p>RP gave an update on the Pilot taking place in a PCN in Northamptonshire. GP practices have been responsive in asking for the LPC's support.</p> <ul style="list-style-type: none"> • 2 pilot surgeries (data only became available yesterday) • One surgery with 0 referrals January – July but have increased to 34 referrals in August -September (ie 2 months only). • The other started with 7 referrals January – July, and increased to 47 referrals August-September. <p>NS lead the committee in agreeing that these were excellent results and thanked the team for their hard work.</p>	RP
12	Any Other Business <ul style="list-style-type: none"> • None raised. 	

13	2025 meeting schedule: January 29th - online March 19th - f2f Venue tbc May 14th - online July 23rd - f2f Venue tbc Sept and AGM 17 th - online November 12th - f2f Venue tbc	
14.	Concluding Comments NS thanked those present for attending today.	NS
15	Next meeting Wednesday January 29th online <i>Please submit Agenda items to AMK in a timely fashion.</i>	

Approved
Chair: 
Date: 29.1.25