Appendix 1 Application Question Template

|  |  |
| --- | --- |
| **EoI Question** | **Response** |
| What type of bid are you submitting? | Multi-sector  Community pharmacy (single sector) |
| Number of trainees |  |
| We are anticipating a high volume of submissions for funding which is limited. If you have requested funding for more than one trainee, would you be prepared to accept funding contributions for less trainees? | Yes / No |
| **Employer / System Lead Details**  If completing this form as part of a system-wide bid, please provide the systems lead's details here and include the employer’s details with their partners within the Multi-sector Partnership Details section later on. | |
| Name of employing/system lead’s organisation |  |
| Address |  |
| Contact’s forename |  |
| Contact’s surname |  |
| Contact’s email |  |
| Contact’s telephone |  |
| **Demonstration of minimum criteria** | |
| Does the application include a pharmacy setting with dispensing services? (E.g. a community pharmacy as a single sector programme, or a multi-sector programme including either a community pharmacy or hospital pharmacy setting). | Yes / No |
| Can you/the employer support payment of additional costs not covered by the training contribution (e.g. on costs, including pension, salary etc.)? | Yes / No |
| How much protected time will the trainee be given out each week to attend college and complete activities or learning set by the apprenticeship / knowledge provider? | 1 day per week  1 day per week plus 1 hour  1 day per week plus 2 hours  1 day per week plus 3 hours or more |
| Will the trainee have access to adequate IT and protected space to complete knowledge learning and assessments for duration of the training programme? | Yes / No  Provide details |
| Has a designated educational supervisor been identified, who is a registered pharmacist or pharmacy technician with appropriate experience, knowledge and capacity to support the PTPT for the duration of the training programme?  (The name of this individual must be confirmed before the trainee starts, via a data collection form) | Yes / No |
| Can you confirm you have practice supervision capacity identified for the full 24-month period for **each area of work**? | Yes / No |
| **Supporting Information** | |
| Give an overview of your 24-month programme. What training will be **completed in the workplace**, when and where within the 24-month training period? | (Maximum of 3000 characters) |
| Give an overview of how your 24-month programme demonstrates training activities to be **undertaken within the workplace** for final accuracy checking of items dispensed by others, person centred medicines optimisation (including medicines reconciliation), professionalism and leadership. | (Maximum of 3000 characters) |
| Describe how the PTPT will be supported, and their progress reviewed throughout the training programme. | (Maximum 3000 characters) |
| Provide a brief overview of the planned educational infrastructure including details of your team’s relevant education and training experience and additional information that may support learning experiences for the PTPT. | (Maximum of 3000 characters) |
| **Multi-sector Programme Details (For Multi-sector applications only)** | |
| **Multi-sector bids only**  Please list each of your partner organisations where the PTPT will spend a minimum of 13 weeks per year on a training placement. | For system-wide bids, please clearly identify the employer and their associated partners for each separate partnership below |
| **Multi-sector bids only**  Does the employer or system lead have an NHS Education Contract in place? | Yes/No |
| **Multi-sector bids only**  Who will pay the additional costs not covered by the training contribution (e.g. on costs, including pension, salary etc.)? | Employer / Partner organisation / If Other, please specify |
| **Multi-sector bids only**  Does each placement have a registered pharmacy professional within their organisation? | Yes / No |
| **Multi-sector bids only**  Select the different sectors in which the trainee will be placed | Ambulance service  Care homes  Community pharmacy  Community services  General Practice  Health and justice  Integrated care system  Primary care networks  Secondary care |

\*Characters include spaces. 3000 characters equate to approximately 430 to 700 words.