

ANNUAL REPORT AND STATEMENT OF ACCOUNTS

21/22



Pharmacy Northants MK is the LPC that represents all Community Pharmacy Contractors in Northamptonshire and Milton Keynes. We work with the NHS and Local Authorities, to negotiate pharmacy services and support integrated delivery of healthcare services in our area. Our Committee Members are available to provide support and information about our services to Contractors, Stakeholders, Commissioners and members of the public.

Annual Report and Statement of Accounts

Our CO and Chair reflect back on the year in which the LPC focused on priorities supporting recovery from the **COVID-19** pandemic.

Chair's comment

It is hard to believe that it is now 12 months since I last wrote my 'Chairman's Report'. I feel that we have had another challenging year but we are gradually moving towards some normality following the Covid restrictions. Workforce pressures continue to be a problem however, with increased branch closures due to a lack of available pharmacist cover. This creates difficulties in service delivery, not only with routine dispensing, but provision of services such as GPCPCS, Hypertension Case Finding service and other commissioned services that rely on availability of trained and accredited pharmacists throughout the pharmacy contracted opening hours.

Northamptonshire and Milton Keynes LPC have continued to support our contractors, and we have managed to meet face to face after 2 years of virtual meetings. We have agreed that we will adjust how we hold our regular meetings going forward, with 3 out of our 6 meetings each year being held virtually. This will enable us to save costs and will also enable our visitors / contractors to attend even if they are not able to travel.

In January 2022, I left my current role in community pharmacy, but I was delighted to be voted in as an external chair. With a little spare time on my hands, I am in a better place to support our Chief Officer and the committee members. As an LPC we are fortunate to have such a highly skilled and experienced team and I am grateful for their support.

The committee will all agree that our achievements would not have happened without our highly experienced and competent Chief Officer, Anne-Marie King, who works tirelessly for the contractors and is highly thought of by our stakeholders within BLMK and Northamptonshire. This year she has supported our project lead, Natalie to make great progress with the GPCPCS service in Northamptonshire despite the barriers with communication between GP surgeries and the local pharmacies.

During the autumn we are looking forward to offering our support with the PQS scheme, and the autumn Covid / Flu vaccination programme. We are also looking forward to working with our new ICS / ICB in Northamptonshire and BLMK and hoping that our contractors will be able to offer local services and work in partnership with other organisations.

Our treasurer, Amrit Minhas, continues to keep a tight control on our budget, and we continue to keep the contractors' levy to a minimum which is in fact lower than many similar sized LPCs. We will continue to monitor this, and taking into account any recommendations from the RSG will ensure we provide value for money to our contractors.

The next year could see some changes resulting from recommendations from the RSG and we look forward to having direction from the PSNC in order to make such changes. As an LPC we have looked at how we work and we are confident that we have the skills to make any changes whilst staying within set budgets. We will of course ask for feedback and contribution from our contractors in order that we continue to support you properly.

Finally, I would like to thank all the committee members including Anne-Marie King and Amrit Minhas for their support over the year, and I would also like to welcome our new contractors who have joined the team since our last AGM.

Carolynne Freeman
LPC Chair

Chief Officer's comment

You continue to deliver an amazing, ever-expanding service to patients no matter how challenging the circumstances. Our contractors and their teams have demonstrated a stoic approach to the demands placed upon them as their patience and tolerance have been tested by the expectations and behaviour of the public they served. Thank you for this continued dedication and hard work in the communities you serve.

The LPC believe that with the correct investment and strategy, community pharmacy can help ease NHS pressures and support more patients in improving their health outcomes. We are here to support you in the further challenges of Year Four of our five year deal (2022/23), and to ensure we continue to build on the solid reputation we have on the regional healthcare footprint. We must continue to make all your voices heard as we build a strong case for investment in the sector, and to seek fair funding for services that so many people are relying on from pharmacies. Many contractors find themselves in an extremely difficult situation trying to balance spiralling costs, capacity pressures and the increasing workforce issues. Some of the immediate pressures of COVID-19 may appear to have gone away, but like most of the health service, pharmacies are not feeling any relief.

After a year of consolidation and recovery in 2021/22, we face yet another challenging year in community pharmacy. The LPC will continue to represent contractors to the best of its ability as we move into 2023. Due to the continuing pandemic, committee meetings continued to be held virtually but we have increasingly been able to reintroduce face-to-face meetings. We are fortunate to have a diverse committee of experienced members reflecting our unique demographic. The Committee focuses on strategic matters with our Chair overseeing and setting high governance standards. Carolynne's attention to detail and strong track record in leadership continues to be a tremendous asset to the team.

The Committee's membership is shown on the next page. Recently we have welcomed Adeola Adekunle, Karan Pankhania, Bobby Arora and Hansa Bi. Fortunately Amrit Minhas is able to continue as our Treasurer despite leaving his role with Knights Pharmacy. We said goodbye to Sadaf Ismail, Amir Ismail and Kishor Shah who was one of our longest serving committee members. We wish Kishor a long and happy retirement enjoying plenty of golf and time with his new grandchild.

In year, we put a significant amount of resource (alongside monies made available by NHS E&I Midlands) into building up the referrals from General Practice into the Community Pharmacist Consultation Service in Northamptonshire. We were able to recruit Natalie on a sessional basis as our Services Development Manager.

Natalie works at recruiting, inducting, and training practice teams and supporting them through the launch alongside colleagues at Northamptonshire ICB and PCC. She then liaises with the pharmacies around those practices to ensure they are fully aware of the dates, and expectations of referrals arriving. Natalie can be contacted by email:

natalie@pharmacynorthamptonshire.co.uk or by calling 07858 126974.

Anne-Marie King

LPC Chief Officer E: chiefofficer@pharmacynorthamptonshire.co.uk Tel: 07889412690

Committee Membership 2018/23

Chair	Carolynne Freeman	
Vice Chair	Aimee Mulhern	CCA (Lloyds)
Treasurer	Amrit Minhas	
Member	Raju Malde	Independent (Odessey Pharmacy, Kettering)
Member	Anil Patel	Independent (A N Patel, Kettering)
Member	Daljit Poone	Independent (Balmoral Pharmacy, Northampton)
Vacancy		Independent
Member	Veronica Horne	CCA (Boots)
Member	Matthew Armstrong	CCA (Boots)
Member	Lakhminder Flora	CCA (Boots)
Member	Hansa Bi	CCA (Superdrug)
Member	Adeola Adekunle	CCA (Lloyds)
Member	Has Modi	AIMp (Jardines, MK)
Member	Rishi Hindocha	Independent (Cherry Pharmacy, Rushden)
Member	Karan Pankhania	AIMp (Touchwood)
Member	Bobby Arora	AIMp (Peak Pharmacy)
Services Development Manager	Yuet (Natalie)Ng	
Chief Officer	Anne-Marie King	

Overview of the year 2021/22

Our strategic plan (shown below), reflects that we are committed to the vision in the 5-year deal for pharmacy to be more integrated in the NHS, provide more clinical services, be the first port of call for healthy living support as well as minor illnesses, to support managing demand in general practice and urgent care settings. This enhanced role for community pharmacy is even more important now as it will support recovery of the NHS from COVID-19.

NNMK LPC Strategy sub-committee PINS report (Progress Issues Next Steps)					
Work stream	Progress	Issues	Next Steps	Timescale	RAG
Pharmacy Quality Scheme	<ul style="list-style-type: none"> PQS window now closed 	<ul style="list-style-type: none"> None 	<ul style="list-style-type: none"> Awaiting detail of Yr 4 PQS Review of any issues from contractors from 21/22 PQS? 	TBC	
Stakeholder relationships	<ul style="list-style-type: none"> Ongoing engagement: <ul style="list-style-type: none"> GPCPCS DMS Smoking 	<ul style="list-style-type: none"> None 	<ul style="list-style-type: none"> Watching brief on contracts and roles as ICS formalises Follow up meetings with BLMK re GPCPCS barriers? 	Ongoing	
Integrated care systems (ICS)	<ul style="list-style-type: none"> IPMO submitted in NN ICS formation from July 2022 – further local plans to be shared in coming months on priorities 	<ul style="list-style-type: none"> None 	<ul style="list-style-type: none"> How does LPC best engage in ICS? Understand digital maturity of ICS and CP access to LHRC (where appropriate) Clarity as CCGs move into ICS from June/July 22 and associated stakeholders and local agenda 	Ongoing	
Primary Care Networks	<ul style="list-style-type: none"> LPC needs to understand how CP can work within a PCN and optimal engagement with stakeholders 	<ul style="list-style-type: none"> Future role and funding model for PCN leads unclear 	<ul style="list-style-type: none"> Ongoing engagement to understand current local integration/ engagement with PCNs Understand future plan for PCN leads and associated recruitment where there are vacancies – hold until clarity of Y4 of CPCF Communicate PCN role as part of PQS - tbc 	Ongoing	
Delivery of new services as part of CPCF and local services	<ul style="list-style-type: none"> GP CPCS rollout continues – progress on implementation using recent funding to facilitate progress? DMS live in NGH (NHSE funding announced to support electronic referrals in hospitals) Progress on CPCF services <ul style="list-style-type: none"> Hypertension Smoking 	<ul style="list-style-type: none"> Need to be at the forefront of ICS integration 	<ul style="list-style-type: none"> Continue to monitor GPCPCS roll out as re-emerge from C19 Understand insights and progress from recent GPCPCS implementation activity Progress with BLMK pilot with SystemOne access? Communications to contractors re new services Engage with secondary care on referral processes into pharmacy (DMS/Smoking) View on CPCF pilots (CPCS from UECs? And oral contraception?) 	Ongoing	
LPC review	<ul style="list-style-type: none"> No further current updates to inform LPC activity 	<ul style="list-style-type: none"> Slow progress centrally 	<ul style="list-style-type: none"> Discussion required from publishing of RSG outputs and upcoming contractor vote How do we get good level of contractor engagement? 	May/June	
Winter pressures	<ul style="list-style-type: none"> Winter pressures workstream now complete for 21/22 		<ul style="list-style-type: none"> Next steps for continuing Covid vaccination programme in CP? Starting planning for 22/23? 	Ongoing	

Despite the challenges the pandemic caused you managed to accomplish much of what Pharmaceutical Services Negotiating Committee (PSNC), the Department of Health and Social Care (DHSC), and NHS England and NHS Improvement (NHSE&I) set out to achieve in year 3. All pharmacies are now Healthy Living Pharmacies providing healthy living advice and support and health promotion in local communities. You have been actively supporting weight management through conversations about BMI and have also prepared themselves to better help people with suicidal feelings.

The Discharge Medicines Service (DMS) to improve medicines safety on discharge from hospital is work in progress. The success of many of our services are dependent on integrated working. We have seen a steady increase in the number of referrals from KGH and NGH which is pleasing.

Other new services were also introduced including:

- The NHS community pharmacy C-19 lateral flow device distribution service
- IT changes saw the introduction of ‘provider pays’ where a contractor can choose the system that best works for their own workflow
- The flu vaccination service was expanded once more to include more cohorts: 50–64-year-olds and frontline primary care staff.
- The New Medicines Service (NMS) was also expanded with an additional 13 conditions added, more flexibility in how it can be delivered and to whom; as well as a provision for catch up provisions for those who had received eligible medicines during the peak pandemic period.
- The new Hypertension Case-Finding Service commenced via a soft launch in October, however with the expectation that many contractors would wait until after the Christmas period to realistically start.

Pharmacy Quality Scheme (PQS)

In 2021 to 2022 the PQS had a focus on priorities supporting recovery from the COVID-19 pandemic. In order to participate, pharmacy contractors completed at least 20 NMS provisions and met requirements related to patient safety and managing risks related to transmission of COVID-19, missing red flag symptoms that could signify serious underlying disease in over-the-counter consultations and missing symptoms that could indicate sepsis.

Pharmaceutical Needs Assessment (PNA)

Work for the review of Pharmaceutical Needs Assessments (PNAs) that were delayed last year continued. All of our Local Authorities engaged well (North Northamptonshire and West Northamptonshire elected to complete their assessments in May 2021). We were able to help them through the process as they sent their draft documents out for consultation.

What 's next?

The LPC will continue on our path to implement the vision in the 5-year deal and make the best possible use of community pharmacy in the recovery of the NHS from COVID-19.

The Review Steering Group (RSG) announced in June 2022 that the thresholds for its contractor vote on the future of PSNC and the LPCs have been met.

The RSG reported that 68.3% of the sector (contractors representing 7,601 ODS Codes) took part in the vote, and that 88.6% of those voting (6,732 votes) did so in support of the RSG's proposals.

Northamptonshire and Milton Keynes will continue to ensure contractors' money is spent most effectively to get them the best value.

Treasurer's Report

The Northamptonshire & Milton Keynes LPC accounts (attached) were independently examined and drawn up by ES IT & Accounts Services LTD. Once again, we are grateful for their support.

The current assets for Northamptonshire & Milton Keynes LPC as of 1st April 2021 were £145,114 and closing 31st March 2022 were £137,208.

We received £84,000 from our contractors. This was achieved through the statutory levy, which was a fixed income of £7,000 pcm across our 177 contractors, reduced from £14,000 from the previous year. The reduction in the fixed income levy was undertaken to reduce the size of our buffer down from 12 months to 5 months, which has now been achieved. After the completion of a zero-based budget and the reintroduction of face-to-face meetings following on from the Covid-19 pandemic, the committee has decided to raise the budget back in line with its monthly running costs, to ensure that it continues to operate effectively. The figure is set at £14,000 for the 2022/23 year.

It is worth noting at this point that the Northamptonshire & Milton Keynes LPC continues to hold monies from various sources, including the Pharmacy Integration fund, of which some has been used this year to successfully engage a Services Development Manager to assist with GP-CPCS implementation and engagement as well as other nationally commissioned services. We also continue to hold the ring-fenced HLP succession funding from both Northamptonshire and Milton Keynes councils, as well as sums from NHS East Midlands and Northamptonshire CCG (now Northamptonshire ICB). These funds are held separate from the LPC and are to be used for integration and transformation plans.

Amrit Minhas, Treasurer

Northamptonshire & Milton Keynes LPC

Northamptonshire and Milton Keynes Local Pharmaceutical

Committee Unaudited Financial Statements

31 March 2022

Annual Report and Statement of Accounts

Northamptonshire and Milton Keynes Local Pharmaceutical Committee Contents
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For The Year Ended 31 March 2022

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Northamptonshire and Milton Keynes Local Pharmaceutical Committee Detailed
profit and loss account
for the year ended 31 March 2022


	2022	2021
	£	£
Income		
Levies receivable	132,675	133000
Other Income	-	-
Deposit interest tax due	-	-
	<u>132,675</u>	<u>133000</u>
Expenditure		
General administrative expenses:		
PSNC Levy	56,894	56,253
Chief officer & Secretarial	58,012	55,696
Honoraria	1,375	1,585
Office Costs	617	926
Courier & Website Charges	2,788	-
Travelling expenses	372	575
Bank charges	1,518	1,397
Staff training and welfare	3,570	5,050
Facilities hire & catering	-	-
Locums Costs	9,765	9,050
Depreciation	-	-
Subscription	241	216
Accountancy fees	1,080	1,080
Telephone & Internet	28	-
HMRC CT	-	-
	<u>136,260</u>	<u>131,828</u>
Excess of income over expenditure	<u>(3,585)</u>	<u>1,172</u>

Northamptonshire and Milton Keynes Local Pharmaceutical Committee Balance Sheet

as at 31 March 2022

	Notes	2022 £	2021 £
Fixed assets			
Tangible assets		-	-
Current assets			
Debtors		-	-
Cash at bank and in hand		137,764	138,980
Creditors: amounts falling due within one year	4	(5,000)	(2,630)
Net current assets		132,764	136,349
Total assets less current liabilities		132,764	136,349
Reserves			
Profit and loss account		132,764	136,349
Reserve		132,764	136,349

The financial statements were approved by the Committee on 13th September 2022 and were signed by:-

Chairman *Signed* 

Treasurer *Treasurer* 

Northamptonshire and Milton Keynes Local Pharmaceutical Committee Notes to the Accounts

for the year ended 31 March 2022

- 1 Accounting policies
Accounting Convention
The financial statements have been prepared under the historical cost convention.
Turnover
Turnover represents project income and levies receivable from the Business Service Authority.

- 2 Nature of Organisations
The Northamptonshire Local Pharmaceutical Committee is an unincorporated organisation established and recognised under section 44 of the National Health Service Act 1977 and consolidated in section 167 of the National Health Service Act 2006.

- 3 Tangible fixed assets
Tangible fixed assets are measured at cost less accumulative depreciation and any accumulative impairment losses. Depreciation is provided on all tangible fixed assets, other than freehold land, at rates calculated to write off the cost, less estimated residual value, of each asset evenly over its expected useful life, as follows:

Office Equipment	Over 3 years	
4 Creditors: amounts falling due within one year	2022	2021
	£	£
Taxation and social security costs	2,493	1,004
Other creditors	2,507	1,626
	<u>5,000</u>	<u>2,630</u>
 5 Reserves	 2022	
	£	
At 1 April 2021	136,349	
Profit of the year	(3,585)	
At 31 March 2022	<u>132,764</u>	

Northamptonshire and Milton Keynes Local Pharmaceutical Committee Accountant's Report

Report of the Accountants to the Committee of Northamptonshire and Milton Keynes Local Pharmaceutical Committee

In accordance with your instructions, we have prepared the unaudited financial statements from the accounting records of the Northamptonshire Local Pharmaceutical Committee and information and explanations supplied to us.

**Sunil
Panchal**

Digitally signed by Sunil Panchal
DN: cn=Sunil Panchal, c=GB,
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**ES IT and Accounts Service Limited
Accountants & Business Advisers**

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