

## COMMITTEE MEETING MINUTES

Thursday 17<sup>th</sup> September 2020

12noon –2.00pm

Venue: Online meeting (Due to Covid 19 restrictions)

### LPC MEMBERS PRESENT:

Raju Malde (RM)  
Carolynne Freeman - Chair (CF)  
Matthew Armstrong (MA)  
Kishor Shah (KS)  
Lakhminder Flora (LF)  
Anil Patel (AP)  
Rishi Hindocha (RH)  
Amir Ismail (AI)  
Veronica Horne (VH)  
Amrit Minhas (AM)  
Aimee Mulhern (AMu)  
Daljit Poone (DP)

### OTHERS IN ATTENDANCE:

Anne Marie King – Chief Officer (AMK)

### APOLOGIES

Hansa Bi (HB)  
Has Modi (HM)

There were no declarations of interest reported with the agenda.

### Minutes of previous meeting

Minutes of the previous meeting (Thursday 16 July 2020) were reviewed and approved as an accurate reflection of the meeting and action points. CF signed the minutes virtually as Chair.

## **AGM Zoom Summary**

Additional Attendance to above for AGM zoom only:-

Alisa Garner (AG)

Susan Hind (SH)

Careway Link (CL)

Votes returned numbered electronically 88.

Acceptance of accounts was unanimous. Please see attached link for further details of Reports and Accounts 2019-2020.

<https://psnc.org.uk/northamptshire-and-milton-keynes-lpc/wp-content/uploads/sites/102/2020/07/Northamptonshire-and-MK-LPC-Annual-Report-2019-20.pdf>

## **Reports**

### **Chief Officer Report**

(AMK) Updated information reports on recent engagement with service providers and commissioners :-

### **Smoking**

(AMK) spoke to Richard Holley (RH) Commissioner for Northamptonshire Smoking Cessation Service at (NCC).

Clarified timescales for getting revised Champix offer and Service Spec out to pharmacies. This will happen "sooner rather than later".

In Q1 of new way of working L2 i.e. only in house consultants, very pleasing quit rates above 60% and uniformity of quality of service.

(RH) would welcome CP referring patients into First For wellbeing (FFW) service and will provide (AMK) with details for newsletter etc.

LPC would welcome simultaneous sight of documentation i.e. same time as lands with pharmacies.

(AM) to make the call between commissioner and LPC quarterly.

### **Supervised Substance Misuse Service**

(AMK) and (CF) virtually met with Soyer Sherkat (SS) and Wendy Burke (WB) from (CNWL) contractors for substance misuse service in MK. They took over in March 2020.

(AMK) wishing to grow a positive relationship with provider. (AMK) requested (SS) both needle Exchange services to help drug misuse.

(AMK) agreed to catch up quarterly.

Provider has reduced the amount of patients on supervised consumption since March 2020 as a positive risk taking exercise and CNWL keen to look now at using supervised in a different way and not increasing this cohort up to pre COVID level. (AMK) they would welcome CP feedback re. Strugglers.

Audit trail in CP is very important to CNWL especially pharmacy signing for prescriptions upon receipt.

(AMK) heard feedback that on occasion there is unwillingness to adhere to this request thus causing problems later down the line should a script be reported as "lost".

(CNWL) keen to move substance misuse prescriptions (FP10MDA) digitally via the NHS spine. Would welcome LPC support if this is feasible in the future. No one else doing this presently though and with such a low % of patients in this group roll out not a priority for digital.

(AMK) to approach AT NHSE re Hepatitis C. Seems to be a void in the service spec which could mean that a positive engagement is then lost. CNWL can provide leaflets for CP to give to patients for info.

(AMu) has carried out a review of substance misuse on behalf of McKesson UK and this has shown the following:-

Reduction in supervised consumption

Commissioners not planning to go back to where they were prior to COVID

Pharmacy contractors remuneration fees reduced

Income by some contractors maintained in areas such as Lancashire

Patients feel more positive as obtaining a larger supply at a time

(AMu and MA) to share data on the above review and to share other ideas for (AMK) to discuss at next zoom meeting with (CNWL)

### **Hepatitis C Testing**

(AM) the commissioners are keen to support. However, drawback is that there is no integrated pathways and the commissioners not in a hurry to fulfil that void. 4 Pharmacies in Northamptonshire provide service.

## Proposals for new Chair and Vice Chair

(CF) progress in hand with Vice Chair position.

## Subgroup committees refresh

### Services (Strategic Development) – (MA)

Agreed the following members supporting working group for strategic development are:- (MA), (VH), (AP), (AM), (KS) and (HB).

(MA) supported (AMK) in updating LPC strategy .

### Governance Committee (LF)

(Governance subcommittee – (LF), (HM), (RH), (RM), (HB)

(LF) set up a conversation with (AMK) and (CF).

No further updates

### Finance Committee

(Finance Committee is formed of the following – (AM), (DP), (AP) and (AI).)

Finance subcommittee met via virtual communication 17 September 2020 at 11.30am meeting (AM), (AI), (AP) and (CF).

Discussions on strategy to change the levy as surplus in account. (CF) meeting with PSNC explained that ring fencing for the future is key but need to have a balanced approach in managing the accounts .It would benefit if the remaining committee members would give their input later. (CF) gave examples of Thames Valley and Bedfordshire in drawing a view on best management .

(AM) still no update on the LPC bank card.

(AM) No pin received to access the card.

(CF) need someone else to be able to access account.

(AM) will chase the bank before the next meeting to find out how to resolve.

## Any Other Business

(DP) raised concern that GP surgeries are still closing their doors for patients to access services and appointments. (DP) the surgeries are still pushing the COVID card to the public. (AMK) responded that the GP surgeries have all received correspondence to begin opening up access to patients this week from NHS England. (AMK) asked (DP) to have conversations with the GP partners and the Practice manager to hopefully resolve this issue. (AMK) this is a matter that the LPC cannot really input on.

Date of next meeting is confirmed as Thursday 12<sup>th</sup> November 2020

The meeting was closed at 13:47pm



## Summary Of Accounts Report

		<b>Treasurer Report for July August 2020</b>		
	<b>INCOMINGS</b>			
	27999.96	Levy's		
	<b>27999.96</b>	<b>TOTAL</b>		
	<b>TOTAL IN THE ACCOUNT AS OF</b>		<b>01/07/2020</b>	<b>£135,638.59</b>
	<b>TOTAL INS</b>			£27,999.95
	<b>TOTAL</b>			<b>£163,638.54</b>
	<b>TOTAL OUTS</b>			£11,356.53
				£152,282.01
	<b>TOTAL AS OF</b>		<b>31/08/2020</b>	£152,281.98
			<b>14/09/2020</b>	£165,868.94
		PIF		£11,320.54
		MKC		£6,000.00
		NCC		£18,994.00
			<b>TOTAL</b>	<b>£129,554.40</b>

Monthly running costs £11559.47 (see outgoings)
Therefore currently <b>11 months</b> running costs

## Market Entry Report

1. MAP PHARMA LTD :APPLICATION FOR INCLUSION IN THE PHARMACEUTICAL LIST OFFERING UNFORESEEN BENEFITS AT LAND OFF KESTREL ROAD, PRIORS HALL PARK, CORBY, NN17 - Refusal - appealed against by the applicant

- Updated by NHS Resolution on 22nd July: An oral hearing is required and therefore a determination on this application cannot be made at this time. Arrangements will be made once restrictions are lifted.

2. Change of ownership: Mid Counties Cooperative Middleton Cheney to Wye Valley Pharma

- No grounds to object or otherwise.

3. Application to amend core opening hours by Chapharm Ltd at 3 Swindon Court, Heelands, Milton Keynes, MK13 7PN - Increasing Core hours from 40 to 41 with view to close on Wednesday afternoons, and assign Saturday morning openings as core hours.

- Not granted - Subject to appeal.

4. Change of ownership as at 1st September - Roade Pharmacy to Roade Healthcare Ltd. • No grounds to appeal or otherwise - appears to be a restructure of the family business.

5. No significant change relocation by Jardines (UK) Ltd from Pharmacy Unit, Barossa Way, Milton Keynes MK8 1BP to Pharmacy Unit, Whitehouse Health Centre (Ground Floor) Dorset Way, Whitehouse, Milton Keynes MK8 1EQ reps invited by 19/10/20.

- LPC saw no grounds to object & replied accordingly 07/09/20).

6. \*Notice of permanent change of supplementary hours by Jardines at 65 High Street, Newport Pagnell, Bucks MK16 8AQ

\*For Information Only

