

COMMITTEE MEETING MINUTES

Thursday 21st March 2019

1.00pm - 4.30pm

Venue: Holiday Inn, Grange Park, Northampton. NN4 5EZ

LPC MEMBERS PRESENT:

Raju Malde (RM)
Daljit Poone (DP)
Anil Patel (AP)
Amrit Minhas (AM)
Lakhminder Flora (LF)
Matthew Armstrong (MA)
Has Modi (HS)
Carolynne Freeman - Vice Chair (CF)
Veronica Horne (VH)
Kishor Shah (KS)
Rishi Hindocha (RH)
Chetan Parmar (CP)
Hansa Bi (HB)

OTHERS IN ATTENDANCE:

Sue Snelling - Chair (SSn)
Anne Marie King - Chief Officer (AMK)
Raja Srikakulapu (RS)
Sue Smith - Regional CPPE Tutor

APOLOGIES

Anna Ruthven (AR)

Outstanding declarations of interest were completed. (HB) There were no declarations of interest reported with the agenda.

The committee welcomed Hansa Bi. Hansa is a cluster lead for Superdrug and fills the vacant CCA place on the committee. She will become a member of the governance committee.

Minutes of previous meeting

Minutes of the previous meeting (Thursday January 17th 2019) were reviewed and approved as an accurate reflection of the meeting and action points. SSn signed the minutes as Chair.

Reports

Chief officer report

AMK presented her report to the committee for discussion (See attached notes)

The recent edition of Northants 'Tablet Press' was discussed in relation to the piece around disposal of clinical waste. It was agreed that AMK would ask that all reference to pharmacies taking back clinical waste could be taken out to avoid confusion. Pharmacies can only take back waste as part of a Needle Exchange service.

Following the presentation from Christina Gleeson from Public Health. AMK will make contact to coordinate local campaigns and materials. It is hoped that more hard copies of promotional materials can be supplied to pharmacies.

TCAM - AMK will take part in a teleconference to discuss how the pilot could be extended to this area.

AMK suggested that a RAG system should be used to assess new and updated services. There is concern that contracts are sent directly to contractors without prior discussion and review with the LPC. AMK suggested that a new service or update would be graded as follows:

- GREEN - LPC supports the service
- AMBER - LPC supports the service but there may be points to consider
- RED - LPC does not support the service.

VH suggested that a disclaimer must be added to point out that the service specification had not been legally checked by the committee.

AMK will look further into this and get back to the committee.

Finance

AM sent his report to the committee (attached)

The committee discussed how the role of the treasurer will be handed over to AM following RS taking up a new position with a local GP practice.

AM will take up the role officially from 1st April 2019, and steps have been taken to change details at the bank, with the SAGE accounts package and the accountant. RS will ensure all payments are up to date by 31st March 2019 in order that the year-end accounts can be sent to the accountant.

RS discussed the fact that we may need to increase levies from 12K to 14K per month going forward. The committee agreed that this should go ahead based on the fact that the LPC levies are one of the lowest in the country and we had previously reduced levies to correct an overage in the funds. The increase will be reviewed again in September 2019 once the budget has been set for 2019-20 and we have a better idea of running costs going forward.

AMK was asked to leave the room in order that her salary could be discussed in light of an annual pay review. It was agreed that a 2% rise would be given following a successful review. This would take effect from April 2019.

Contracts committee

HM gave this report to the committee (attached). HM left the room whilst the committee discussed the 'Hanslope' application. It was agreed that SSn and RH would submit a response to this application.

Mike King - PSNC

MK presented his report to the committee based on the national LPC meeting on 20th March 2019.

- Simon Dukes gave an introduction, and attendees listened to a tele video from Steve Brine. Ed Waller gave a presentation.
- The NHS Long Term Plan was discussed as were the development of PCNs.
- Mike Dent gave a funding update.
- Supply of medicines in relation to Brexit was discussed in detail.
- National Service Developments were discussed including NUMSAS, DMIRs and FMD

MK gave information regarding LPC member's days which are being held. It was agreed that HB and AM would attend relevant training days.

Sue Smith - Regional CPPE tutor

Sue explained her role as regional CPPE tutor, and pointed out the availability of training material on the CPPE website.

Events are being planned for the future.

The CPPE may look further into training for non-registered staff (counter assistants / dispensing assistants). This follows the success of the materials used for the recent Quality Payments (Oral Health)

Pallavi Dawda - DMIRs Implementation Lead

Pallavi discussed the DMIRs service and explained that 567 pharmacies in East Midlands are now signed up. Only 42% of referrals are completed and this will be addressed.

Nationally there have been good results, and the service is moving into the next phase which will involve GP referrals.

Locally referrals are low and there are plans to put better training in place for the health advisors who are not always aware or have understanding of the service or referral process.

Christina Gleeson - Public Health MK Health Practitioner

Christina gave her presentation to explain the role of Public Health in meeting national targets for issues such as flu vaccination, immunisations, smoking and sexual health.

Christina is also the lead for HLP and health promotions, and it became clear that the work AMK was doing locally did not always tie in with these campaigns. AMK has suggested that parties work jointly with local campaigns.

Any Other Business

On behalf of all committee members, SSn thanked RS for his work as treasurer and wished him all the best for the future

Date of next meeting confirmed as Thursday 9th May 2019

The meeting was closed at 4.30pm

X

Sue Snelling

Finance Report March 2019

INCOME

365 nuh
 24000.12 Levys
 24365.12 TOTAL

EXPENDITURE

TOTAL

Pounds

TOTAL IN THE ACCOUNT AS OF		02/01/2019		126593.9 2
TOTAL INS				24365.12
TOTAL				150959.0 4
TOTAL OUTS				41187.75
				109771.29
TOTAL				109771.29
Total in the	20/03/19			109771.2 9

Market Entry

No Significant change relocation will commence trading on 1st March 2019. Details are as follows:

- Old Pharmacy address: Mawsley Healthcare Limited- 5 Barnwell Court, Mawsley, Kettering, NN14 1FG
- New Pharmacy Address: Mawsley Healthcare Limited-School Road, Mawsley, Kettering, NN14 1SN

Application offering unforeseen benefits at 1 Western Drive, Hanslope, Milton Keynes, MK19 7LA by Northampton Medical Services Ltd representation invited by 30/3/19

Chief Officer's Report

Achievements since last forum

- Date arranged for joint meeting with CCG and CP for 'Red Flags'
- NN Local health promotion to support HLP coordinated for May
- MK Local health promotion for same identified
- Nationally 10383 contractors verified on NHSBSA for Quality Points
- For our area we supported contractors and they have all been validated except: 4 Red and 6 Green work in progress
- TCAM progressing with hospital colleagues and EMAHSN

Work in progress

- Aiming to improve GP/CP relations
- CGL
- Stop smoking contracts in both MK and NN
- Champix PGD NN
- Flu implementation planning
- EHC NN
- NN Hypertension

Help from committee members welcomed

- Newsletter contributions
- Guests
- RAG
- LMC barrier re: Champix NN
- CCG Waste disposal TP

Current issues for contractors

- Remuneration for services
- Need to look collectively at how we wish to address this (RAG)
- Stock supply chain
- DMIRS issues have been fed into PSNC meeting