



COMMITTEE MEETING MINUTES

Thursday 8th November 2018

1.00pm - 4.30pm

Venue: Holiday Inn, Grange Park, Northampton. NN4 5EZ

LPC MEMBERS PRESENT:

Raja Srikakulapu (RS)
Veronica Horne (VH)
Raju Malde (RM)
Daljit Poone (DP)
Anil Patel (AP)
Amrit Minhas (AM)
Has Modi (HS)
Lakhminder Flora (LF)
Matthew Armstrong (MA)
Kishor Shah (KS)
Chetan Parmar (CP)

OTHERS IN ATTENDANCE:

Sue Snelling - Chair (SSn)
Carolynne Freeman - Vice Chair (CF)
Anne Marie King - Chief Officer (AMK)

APOLOGIES

Rishi Hindocha (RH)
Anna Ruthven (AR)

Outstanding declarations of interest were completed. There were no declarations of interest reported with the agenda.

The members welcomed Matthew Armstrong to the committee.

Minutes of the previous meeting (Tuesday 18th September 2018) were reviewed and approved as an accurate reflection of the meeting and action points. SSn signed the minutes as Chair.

REPORTS

Chief officer report

AMK presented her report to the committee (Below)

The committee agreed that the modules produced by **Virtual Outcomes** were useful and there has been positive feedback from those who have completed one of the modules.

LMC The committee agreed that HLP would be a good subject for joint learning between pharmacy and GP practice. AMK and Noreen will run the sessions.

Simon Dukes. It was agreed that we should invite representatives from neighbouring LPCs to attend our next meeting.

The committee agreed that we should find out more about the **Clinical Strategic Development meetings** in Northants before committing to attend.

The committee discussed '**Buddy Calls**' and the value for contractors. It was agreed that there was a PR value however some committee members have not had much success in speaking with the contractor / little interest in the offer of help. It was agreed that we would undertake another round of calls before reviewing this further. We may also consider making face to face visits, however we are aware that these would need to be pre-planned.

Finance

RS gave his report to the committee (attached)

RS informed the committee that he will be leaving Tesco at the end of the year to take up a new position as a GP practice pharmacist. This will leave a vacancy for the treasurers role.

The committee discussed options going forward and Amrit (AM) volunteered to take on this role. The committee voted in favour of this and it was agreed that Raja (RS) would stay in post until March in order to create a handover period for Amrit.

The committee would like to thank Raja for his hard work and commitment to this role, in which he has created a robust accounts system for the LPC, and managed the reduction in levies for the contractors in this area.

Contracts committee

HM gave the report to the committee (attached)

Governance committee

Lak attended a NCC event on GDPR to ensure the LPC is compliant in this area. He acknowledged MK for the previous work carried out with GDPR, as he feels that the LPC are up to date and compliant. The draft workbook on GDPR will now be 'firmed up' and completed.

The committee discussed the event of a GDPR 'Near Miss' and agreed that these

PSNC REPORT

Mike King presented his summary of the last PSNC meeting in October.

2018-19 funding agreement. This was not ideal but the best that could be achieved.

New Pharmacy Contract Discussions are still underway with national EHC, Minor Ailments, Urgent care, Emergency supply, Smoking Cessation, AF services being considered. Also being discussed are wellbeing services such as Health checks, HLP and other prevention services.

Audit. The diabetes / flu audit was signed off ready to issue to pharmacies.

Online system for submitting prescriptions to the PPA. This was discussed as a better and more efficient way forward.

Brexit. A forum has been in place since September 2018 to ensure the continuity of medicines.

Self evaluation. LPCs are being encouraged to complete this. AMK confirmed that we had already completed the online document.

Local commissioning. The PSNC is looking at local commissioning with a small group of LPCs. AMK has agreed to take part in the discussions and will receive an invite to the meetings.

KERRY LONGO - BROOK MK

Kerry Longo is Education and Wellbeing Coordinator - Brook MK. Kerry explained to the committee the work Brook carry out with local schools and young people in Milton Keynes. She explained the role of pharmacies in EHC and explained that the service is due to be updated.

There are plans to include Chlamydia testing to the service in future.

ANY OTHER BUSINESS

DP brought up the issue of concession prices and the difficulties in obtaining stock. MK will be taking this back to the PSNC.

SSn brought up the issue of patients who are having difficulties in accessing NUM-SAS. The committee agreed that the service is complicated which may explain the low engagement.

DATE OF NEXT MEETING

Date of next meeting confirmed as Thursday January 17th 2019

The meeting was closed at 4.00pm

X

Sue Snelling

Chief Officers Report

Achievements:

E-learning by Virtual Outcomes is now live for all pharmacies whether HLP accredited or not (inc DAC and www) across MK and NN. £2073.02 paid for by NN County Council and £716.98 by MK.

Meeting with Sharon Firmin of LMC resulted in a proposal to offer a presentation to GPs during their Protected Learning Time. The meeting will focus on HLP and Anne-Marie will be supported by Cohen's Pharmacist from Abbey in Wellingborough. The meeting will take place in Abbey Medical Practice.

Steven Dukes, CEO PSNC is to attend our meeting in March. Committee were supportive of idea to invite neighbouring LPC CO's to attend.

Invitation to attend future NHFT Clinical Strategic Development meetings. A business plan will be formed with a view to other healthcare providers (besides GPs) such as CP being able to alleviate pressures on Primary Care.

Anne-Marie working with Jenna Parton (NN CC) and Kathryn Hall (comms CC) to develop a HL Pharmacies Northamptonshire Facebook page. Work has started and AMK will be trained as admin with Jenna able to support e.g. during holiday periods

A workshop will be held in MK early 2019 to support them with inevitable changes as MK align with PH contracts in Beds, Central Beds and Luton.

In MK we will encourage participation in a sustainable **STP wide waste management campaign**. This will commence in Jan 2019 (until March 2019) when a spike is seen in ordering but no corresponding trough then demonstrated in the following months. Prescription clerks in surgeries will also participate.

Work in progress:

Collaboration with Giles Owen at Nene with a view to jointly hosting and supporting an event of mutual benefit for CP and CCG pharmacists. Mirror this with Nikki in MK to support PDG

Working with both BLMK and NN on pharmacists identifying red flag symptoms. Consideration for training both pharmacists and GPs

Work on EHC and smoking services in MK continues as services aligned across the STP

footprint

Treasurers Report

Report for NOV 18	
INCOME	
31.75	INTEREST
23999.99	Levys
24031.74	TOTAL
EXPENDITURE	
TOTAL	

TOTAL IN THE ACCOUNT AS OF	14/09/2018	133696.55
TOTAL INS		24031.74
TOTAL		157728.29
TOTAL OUTS		42581.36
		115146.93
TOTAL		115146.93
Total in the account	05/11/18	133696.55

Market Entry Report

1. Relocations:

- Brackley, Northants: No Significant Change Relocation within the HWB area by Lowick Ltd T/A Lowick Pharmacy - **Granted**
- Mawsley, Northants: No Significant Change Relocation by Mawsley Healthcare Ltd from Orange Tree Pharmacy, 5 Barnwell Court to Mawsley Village Surgery - The committee has been asked to take in to account:
 1. Lack of detail on patient groups
 2. Significant reduction in allocated parking spaces at the proposed location

Further representations invited by 13/11/18

2. Applications for Inclusion in the Pharmaceutical List:

- Milton Keynes: Unforeseen benefits application at Barrosa Way, Western Expansion Area by Jardines UK Ltd
Appeal against its refusal by NHS England in June 2018 to be considered by Oral Hearing Panel on 30th November 2018.

3. Change of Ownership:

- Change of ownership for F W Pickford (Corby) Ltd at 8 Spencer Court, Corby, Northamptonshire, NN17 1NU by The Pillbox & Case Co Ltd - Effective from 10th October 2018, the trading name unchanged.