

COMMITTEE MEETING MINUTES

Thursday 22nd March 2018

1.00pm - 4.30pm

Venue: Holiday Inn, Grange Park, Northampton. NN4 5EZ

LPC MEMBERS PRESENT:

Raja Srikakulapu (RS)
Veronica Horne (VH)
Raju Malde (RM)
Daljit Poone (DP)
Mohammed Kolia (MK)
Kishor Shah (KS)
Has Modi (HS)
Anil Patel (AP)
Lakminder Flora (LF)

OTHERS IN ATTENDANCE:

Sue Snelling - Chair (SSn)
Carolynne Freeman - Vice Chair (CF)
Anne Marie King - Chief Officer (AMK)
Mike King (MK)
Chetan Parmar (Lloyds professional support manager)

APPOLOGIES

Chirag Patel (CP)
Sue Smith (SSm)
Jason Huddle (JH)
Rishi Hindocha (RH)
Garry Newman (GN)

Declarations of interest all complete. There were no declarations of interest reported with the agenda.

The committee welcomed back Lakminder Flora (LF) who has replaced Garry Newman on the committee as CCA rep.

Minutes of previous meeting

Minutes of the previous meeting (18th January 2018) were reviewed and approved as an accurate reflection of the meeting and action points. SSn signed the minutes as Chair.

REPORTS

AMK presented her report to the committee (attached)

The funds made available to the LPC for HLP were discussed and it was agreed that the money could be used to support pharmacies with their campaigns.

AMK gave details of the new committee who would take up post from 1st April 2018.

Finance

RS gave his report to the committee (attached)

RS gave a summary report of the LPC finances over the last 4 years showing how the excess funds have now been reduced to an acceptable level by reducing contractor levies. RS proposed that the levies remain at the agreed reduced level. The committee members were happy with this decision and we will continue to review the levies going forward.

Contracts committee

HM gave this report to the committee (attached)

Governance committee

AMK review was conducted on 22/03/2018. The review was positive to reflect the support and confidence the committee members have for AMK. It was agreed that AMK should be given a 3% pay increase from April 2018. This decision was based on inflation, average pharmacy increases, and AMK skills.

The governance committee have planned a further update in 3 months' time. It was agreed that the Chair and Vice Chair would have a review next year.

Mike King - PSNC

MK summarised discussions from the national meeting that was held on 21st March 2018. The discussion included the proposed for the new funding framework based on the Pharmacy Forward plan. This will be a staged process with discussions on finance to follow. Additional funding is unlikely.

Quality payments - A decision for interim arrangements will be announced in the next few days. This is likely to replicate current arrangements.

Simon Dukes has been introduced as the new CEO. He will take up post in May 2018.

GDPR - The impact of GDPR on LPCs has been discussed and a package will be made available. This will be sent to AMK.

FMD - The NPA are doing some work on this, considering the impact, cost and workload on pharmacies.

Tom gave his presentation regarding the LINKS pharmacy system which has been piloted in Northants to replace Pharmoutcomes. There are plans to introduce phase 2 of the system.

Haley will be visiting pharmacies in order that the current SLA agreements can be signed. She hopes to have this finished by the end of April 2018.

Giles Owen (Deputy director of prescribing and medicines management) and Jean Langham - Nene and Corby GGC

Giles gave an update on the repeat prescription pilot which has been introduced to minimise medicines waste. An overview was given of the decision to introduce the pilot and the reasons why the 'Luton model' was preferred.

Giles, Jean and DP (Daljit's pharmacy has been involved in the pilot) gave feedback regarding the project, and Jean who works closely with the GP surgeries involved, answered questions regarding individual GP surgeries.

The pilot will be rolled out to other GP surgeries in Northamptonshire.

Salim Issak - NHS England (Covering Northamptonshire GPs and Pharmacies)

NHS Net Accounts - Most pharmacies now have a shared account and should be using this for communications from 1st May 2018. There are 17 pharmacies in Northants who do not yet have a shared account and this will be addressed.

CPAF Visits - The Area Team have completed their 5% target (6 visits) to validate information stated on the CPAF forms. No major issues were seen, however it was highlighted that there is a need for better signposting information to be available. The committee members discussed this and the fact that most information can be viewed online now. The Area Team may produce a signposting document to help pharmacies.

Stay Well Campaign - It was acknowledged that the promotional packs did not arrive in a timely manner. In the future, campaign packs will be sent for the National Campaigns (2 per year).

Gluten Free and Palliative Care Schemes - These will continue for 2018-19. For the Gluten Free Scheme, there will be a core product range in line with national guidelines. For the Palliative Care scheme, the CCG will look at gaps in provision and may invite more pharmacies to sign up. The PNA may identify this need and pharmacies who open for longer hours may be targeted.

Election of new Chair and Vice Chair

wanted to continue and were asked to leave the room whilst this was discussed. The committee voted that SSn would remain as Chair and CF as Vice Chair. It was discussed if there was a need to wait to vote until May, but members were in favour of voting today because the committee was quorum. The committee discussed the advantages of having a voting committee member as Chair rather than a non-elected Chair. No financial advantages or otherwise could be found and the members were pleased to continue with SSn as chair.

For the Chair position - HM proposed SSn and MoK seconded
For the Vice Chair position - HM proposed CF and RM seconded.

Any Other Business

SSn asked the committee members if anyone had had problems in processing Pre-payment certificates.

It was agreed that all past committee members should be thanked for their time supporting contractors and work within the LPC. Sue Smith however has been a committee member for many years and it was agreed that she would be sent flowers as a special thank you for her long service.

Date of next meeting confirmed as May 17th 2018

The meeting was closed at 4.30

X 
Sue Snelling

Reports

Chief Officer report

Chief Officer's Report March 22nd LPC meeting 2018

New committee

hair
ce Chair

dependents Raju Malde, Daljit Poone, Kishor Shah, Anil Patel, Rishi Hindocha

Mp Carolynne Freeman, Has Modi, Mo Kolia

CA Veronica Horne, Lak Flora, Chetan Parmer (Lloyds), Raja Srikakulapu,
Arjana Miah (Well), Vicki James (Lloyds)

Strategic Plan and Pharmacy Integration

and is £11,320.54...we need to write a proposal for the use of this money and submit to Kieren.
thoughts?

CPPE Consultation in Minor Ailments.

20 pharmacists trained to detect bacterial sore throats, otitis media and external and prescribe under
of PGD's. They receive active referrals for these conditions.

£100 for training and £500 paid to pharmacy as lump sum following their engagement with a clinical
director and to start promoting.

£10 fee paid per consultation and reimbursed for prescription

over 12 months 90 patients were seen. 64 were treated, 1 was referred and remainder didn't require treatment.

There is a stipulation whereby patients need an active follow up either by phone or in person after 1 week

Trust Payments

I receive many calls and emails very similar to this one...

I am wondering if you can help me or point me in the right direction towards
our Finance/accounts payable team. We have received some money in to our
trust account for the sum of £106,082.98. I am unsure to what this payment
relates to. Please could you provide me with any information so I can allocate
the payment correctly.

Probably not a problem but thought I would mention.

Managed Repeats

Rolling out gradually across Northamptonshire. Officially Brackley and Queensview are live
Springfield also intend to go live. Each Practice...

According to CCG. Queensview Medical Centre has confirmed they intend to go live on June 4th.

Inventory planned go live June 11th...will affect...

Roots – Bowen Square, Ashby Fields, and London Road.

Esco

Superdrug

Packman and MacKenzie

Day and Night

Nights at Weedon and Long Bucky will also be affected, as will Lloyds Watling

Street, Towcester

Problems with Greenview in Northampton who did not adhere to CCG roll out, found it all overwhelming and subsequently stopped ordering patients repeats putting the onus back on the pharmacy to do as before. Caused a headache for Lloyds who had to gain authorisation again from all their patients to order their repeats.

Falls and Fractures

Because this is an area of key strategic importance to NCC I have been working on incorporating this into HLP.

The first activity was to arrange a Falls awareness and bone health workshop.

PPE constructed a bespoke workshop for us and it was very successful and well received.

We have since had the opportunity to do a radio interview for age UK which will be broadcast on the Wireless network with shorter versions appearing also.

I am working with Jenna Parton and Chloe Gay to pull together a health promotion pack for pharmacies. We are experiencing slight problems with the printing but hope to be resolved shortly. The funding comes out of the NCC HLP monies. A revised contract has been drawn up between LPC and NCC because we did not spend the money in the previous financial year.

The new contract will see activities over 2 years...gradually decreasing our support and enabling the HLP's to be more self sufficient.

The Director of PH spoke about HLP in her presentation to the CCG recently and this resulted in the GP Chair getting in touch to find out more.

- How we deal with a crisis and hospital admission/discharges, and
- How we maintain and support them post crisis to return them to wellbeing/independence.

As part of the process the CQC has asked for contacts from across Northamptonshire's health & social care systems as well as the wider views of providers, the voluntary sector, user forums/groups and key stakeholders. The more views they get the more informed and useful the review will be for us all and more importantly in improving things for the population.

PA PAYE...Raja to send details to NPA

PSNC events

Tuesday 24th April in Coventry Members Day Current hot topics including GDPR, changes to the contractual framework, and funding

Treasurers meeting 14th June

Annual conference 26th Sept Birmingham

Also (not PSNC)...The Primary Care and Public Health conference at NEC 16th-17th May

NPA

Both complete. Just awaiting final versions.

Funding Streams

HLP from NCC as explained from £24,950 have £22,475 remaining

GSK HLP will be xfer for £6000

NCC ROSPA £1500 £400 remains after CPPE workshop

HLP will be £11,320.54

GSK sponsoring Respiratory event 24th May. LPC to pay refreshments and room hire to be reimbursed by GSK. GSK also paying for speaker presentation.

Treasurer Report

Treasurer Report for march LPC Meeting 22/03/18			
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INCOME			
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25552.27 TOTAL

EXPENDITURE

TOTAL Pounds

TOTAL IN THE ACCOUNT AS OF		14/01/2018		109020.45
TOTAL INS				25552.27
TOTAL				134572.72
TOTAL OUTS				41321.07
				93251.65
TOTAL				93251.65
Balance on 18/03/2018	in the account			93251.65

Contract Applications - Report

Market Entry Summary for March LPC meeting

22nd January advised that the following application was refused.

Application offering unforeseen benefits (best estimate) within 200m of the proposed Local Centre, Barrosa Way, Nr Whitehouse Primary School, Whitehouse, Milton Keynes MK8 1AG

2. Change of ownership

Norchem Healthcare Ltd new owner

Previous Owner: Pure Health Medical Ltd

Ecton Brook Knights

3. **New Distance Selling/Wholly Internet Pharmacy** will commence trading on 12 February 2018. Details are as follows:

Healthcare Meds Ltd t/a Healthcare Meds

... (511) Ltd. via Stantonbury Pharmacy is to acquire Lloyds Pharmacy Ltd. via Lloyds Pharmacy at Portacabin Unit, car park adjacent to Stantonbury Ctr, Stantonbury, MK14 6BN with effect from 1 March 2018

Paksh Towcester- representations received and commented on by appellant. 0/2/18.