

COMMITTEE MEETING MINUTES

Thursday 18th January 2018

1.00pm - 4.30pm

Venue: Holiday Inn, Grange Park, Northampton. NN4 5EZ

LPC MEMBERS PRESENT:

Raja Srikakulapu (RS)
Veronica Horne (VH)
Raju Malde (RM)
Daljit Poone (DP)
Mohammed Kolia (MK)
Kishor Shah (KS)
Andrew Kerr (RK)
Rishi Hindocha (RH)

OTHERS IN ATTENDANCE:

Carolynne Freeman - Vice Chair (CF) - Acting chair at this meeting
Anne Marie King - Chief Officer (AMK)
Mike King (MK)
Karen McCormack-Morgan - MK Public Health.

APPOLOGIES

Chirag Patel (CP)
Has Modi (HS)
Anil Patel (AP)
Sue Smith (SSm)
Jason Huddle (JH)
Lakminder Flora (LF)
Sue Snelling - Chair (SSn)

Declarations of interest all complete. There were no declarations of interest reported with the agenda.

The committee welcomed back Lakminder Flora (LF) who has replaced Garry Newman on the committee as CCA rep.

Minutes of previous meeting

Minutes of the previous meeting (16th November 2017) were reviewed and approved as an accurate reflection of the meeting and action points. CF signed the minutes as Vice Chair.

REPORTS

Chief officer report

AMK presented her report to the committee (attached)

Update on Nene repeats pilot

Daljit (DP) is involved in the pilot which will start in the next few weeks. He raised concerns that the GP surgery may struggle to cope with the initial level of patient referrals. The committee discussed these concerns, but agreed that the outcome would be positive over time as pharmacy staff would spend less of their time dealing with prescription requests.

Daljit will make a record of any problems during the pilot and it was agreed that we would invite Giles Owen to the next meeting to discuss these issues.

LPC Elections

These are ongoing. AMK has not received any nominations from independent contractors outside the committee. The number of independent places will reduce from 6 to 5, and the AimP places will increase to from 2 to 3. It was pointed out that any contractor can attend a meeting as an observer and AMK will put the committee meeting dates onto the website.

Support for contractors.

It was agreed that independent contractors may need support with ADPR and FMD. AMK will use information from CCA members to write an additional newsletter which will concentrate on these topics.

Forced opening on Bank Holidays

AMK is aware of a contractor who was asked to open on Christmas day with only a week's notice. It was agreed that the Area Team would be contacted to ask that the required notice period was given for future Bank Holidays.

NUMSAS

This was discussed and the committee was made aware of contractors who have pulled out of the service due the difficulties and time involved in delivery.

HLP

We still have funds in the account for HLP. RS will confirm this amount. The committee discussed how this should be used and it was decided that it would be best used to support with Health Promotion materials as pharmacies have difficulties in accessing materials to create suitable displays. HLC training is now being included with MCA and DA training packages.

Finance

RS gave his report to the committee (attached)

Contracts committee

AMK gave this report to the committee on behalf of HM (attached)

Services

AMK gave details of the BP / AF pilot which will soon be introduced within 5 MK pharmacies. These have been chosen by Public Health.

Governance committee

Lak (LF) will replace Garry (GN) on the governance committee.

AMK and SSn review will be done before the next committee meeting on 22nd March

Karen McCormack-Morgan - MK Public Health.

Karen brought 'Version 3' of the MK PNA that will be sent to the Health & Wellbeing board on 23rd January 2018. The committee discussed relevant parts of the document and made a few comments which will be taken back to consider.

Overall the committee were happy with the document which is comprehensive and will also be used by external stakeholders when commissioning new services to existing pharmacies.

PSNC Report

Mike King PSNC gave his report to the committee, a summary is as follows:

- The PSNC are feeling that pressures on the NHS are unsustainable.
- PSNC plans are being formed for 2018 and will be available on the PSNC website.
- Main plans are around a new contractual framework PSNC's aim is to revise the Community Pharmacy Contractual Framework (CPCF) to include a care plan service
- Price concessions are a major concern and work is ongoing to develop a better system that does not leave contractors facing unfair risks; the costs of supply problems should not be passed on to them,
- Judicial review - We still have leave to appeal and a hearing date has been set for May.
- Consultation on OTC prescribing. - The initial f consultation has taken place and overall the PSNC are happy with the resulting proposals which have taken into account PSNC comments.
- New Chief Exec. - Named as Simon Dukes whose current background is in fraud prevention. The PSNC are confident that he has the skills to take up the position and will start in May with some overlap time with Sue Sharp.
- PSNC elections are ongoing. Bharat Patel is our current regional rep.
- The PSNC budget has now been agreed - it is confirmed that there will be no increase to contractor levies this year.
- The Chair and CO meeting this year will be held on 21st March in London. This can be attended by any 2 committee members

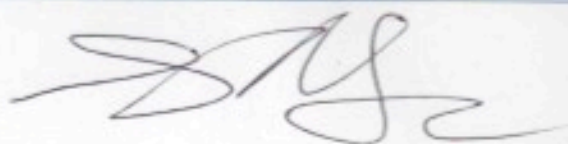
Any Other Business

No items were brought up for discussion

Date of next meeting confirmed as Thursday 22nd March

The meeting was closed at 4.30

SUE SNELLING
Carolynne Freeman
Vice Chair



22-3-17

Chief Officer Report

PSNC regional elections

William Goh writes, "Further to our communication of 4 January 2018, no nominations from your area have been received."

Completed nominations must be received by us as the Returning Officers no later than 12 noon (midday), Tuesday 30 January 2018. Incomplete nominations or those received after this deadline will be invalid.

LPC local elections

LPC elections 2018 – suggested time table

Action required	Date in 2017/18
Calculate the number of CCA, AIMP and regional multiple places, notify them of entitlement, then allow 28 days for confirmation of take-up	8 th December 2017 will allow 28 days before nomination forms go out
Nomination forms to be distributed by LPCs	8 th January at the latest
Closing date for return of nomination forms to LPCs	22 nd January (12 noon)
Voting papers and candidate statements to be distributed by LPC Returning Officer no later than	10 th February
Closing date for return of voting papers	3 rd March (12 noon)
Announcement of results by LPC	5 th March
New LPC Members take up office	1 st April

No nominations have been received. I have had confirmation from CCA and AIM that they will both take their full allocation of permitted LPC seats.

Proposed LPC membership size:

14 members

LPC Elections

Number of LPC members	14
Total contractors	177
Number of CCA pharmacies	78
Max number of CCA seats	6
Number of CCA seats actually taken	6
Number of AIMp pharmacies	33
Number of AIMp seats	3
Regional multiples	0
Multiple 1 - number of pharmacies	0
Number of seats (multiple 1)	0
Multiple 2 - number of pharmacies	0
Number of seats (multiple 2)	0
Number of independent premises	66
Number of independent seats	5

I invited all of our current Independent members to apply in the same way as all of our other Independent contractors. No nominations as yet. It's a clean slate and so you all need to go through the nomination process.

I can now confirm the following: At the first meeting of the new committee they need to appoint officers (as set out in the LPC constitution section 9), so the new LPC should be asked to appoint a chair and vice chair (and the other officers), so a member of the new committee would formally propose, have seconded etc. a proposal to appoint Sue (and subsequently Carolynne) as a non- member chair. Often pre-meeting conversations ensure a smooth process.

The first meeting of the new committee will be May. I will put a discussion as an agenda item in the March meeting.

Nene Repeats

The surgery at **Brackley** will be part of a 2 practice pilot and I have learned in Christmas week that the intention will be to go live on **February 12th 2018**. I have been told that Ruth Britton (prescribing adviser Nene CCG) intends to visit the four pharmacies in the surrounding area to announce the plans. Ruth or her colleague Jean Langham may have already started these visits to Middleton Cheney, Lowick, Brackley and Larkrise.

Over 85's will be excluded meantime and will not receive a letter from the surgery outlining the changes.

The pharmacies listed above will be provided with a list of (vulnerable) patients excluded over and above this cohort (for example patients with trays) and will be given the opportunity to add to this list in w/c 8th January 2018. They should receive a form from the prescribing advisors to enable this. If they elect to return the form electronically - must use a secure NHS Mail connection.

The second pilot surgery is **Queensview**. Louise Willis, Prescribing Support Technician for Northampton West, has split the pharmacies identified as being affected into two lists according to the number of vulnerable patients already identified by her team.

Louise would like to make it known that from from **19th Feb 2018**, pharmacies should no longer order prescriptions for patients at Queensview surgery (except the vulnerable patients or patients expressing a desire to order as before).

Important topics changing in 2018

General Data Protection Regulations (GDPR) - comes into force in May

Falsified Medicines Directive (FMD) - early 2019

Revalidation (new CPD recording requirements) - 2018 <https://www.rpharms.com/revalidation>
Pharmacy professionals will receive information from GPhC in February ahead of implementation from end of March. Some of these topics are complicated and require preparations in advance. Do we want to organise training? The NPA can facilitate

NHSE forced openings

There is a question of how ready and prepared the CCG //NHSE are for public holidays . It is unreasonable to expect a pharmacy to make arrangements to open with less than 7 days notice on Xmas Day. This was the situation encountered in the Daventry area in 2017.

Maybe it should be something we seek to raise with them early in 2018 for the benefit of all parties- after all it's not as if we don't know the dates.

Pharmacy events

In accordance with the strategic development plan I have organised or have jointly organised events to help our contractors or their employees to adapt and educate themselves to meet the challenges we face.

Falls Prevention March 8th from 7pm

Describe the falls and bone health strategic framework for Northampton and the pharmacist role in prevention

- Demonstrate how to increase awareness of falls
- Identify patients at risk of falls and provide solutions to reduce this risk through lifestyle and medicine interventions
- Provide educational advice on promoting good bone health and medicines for osteoporosis

Respiratory workshop trying to get a date in May for this. Sponsored by GSK and presented by Jon Bell.

Electronic Lungs, Carbon Footprints and Inhaler Design presented by Jon Bell. At this workshop Jon Bell of Canday Medical Ltd will provide an overview of the skills required to support respiratory patients to manage their condition and maximise the patient's quality of life.

This is a very "hands on" event where you will learn about the different mechanism of inhalers, better understand how inspiratory flow can affect drug delivery for different inhalers and apply that to practice.

There will be an opportunity to practice your own technique using a variety of different devices including the Incheck device and an AIMS machine.

AF and BP pilot MK

Having spoken to Beccy White this week I can confirm that the equipment required for the MK AF early detection/ BP pilot has been ordered. One Microlife Watch which detects AF/BP will be put into each of our 5 pilot pharmacies. In addition to this 2 home monitors for BP will be supplied. The target number of patients will be reduced slightly to reflect the start date of the pilot.

It is hoped that by demonstrating the need for this in CP the service could be extended for 2018/19 to include more settings.

It is also hoped that in the future a PGD will be written such that first line anti hypertensives can be supplied via CP without the need for the patient seeing the GP.

The 5 pharmacies in MK in areas identified as having the greatest need for such interventions (identified by Beccy) have all agreed to participate in principle. The SLA will be available very soon.

The pharmacies for inclusion in the pilot had to be HLP level 1 accredited. the pharmacies are Well and Lloyds in Wolverton

Jardines in either Stantonbury or Oakridge and PCT Fishermead and Bletchley.

HLP

We have money in our account from NCC from the HLP monies. I propose using some of this money to help our accredited pharmacies keep their HLP on track. NHSE do need us to be involved with 6 campaigns annually but the HLP requirement for a health zone and 6 campaigns need not necessarily stop with that. There should be a local emphasis. We have already started this but only by suggesting 3 local areas to concentrate on. I think more support would be welcomed or pharmacies will risk letting the HLP/MECC ethos slip. In so doing they should not be claiming to be something that they are not! I will be working on this over the next month. the new campaigns to replace the original 3 (Flu, BP/AF, Know your Numbers) will be available from March to September. They may not necessarily be identical across the area.

Northamptonshire may focus on Falls, Weight and exercise and MK on weight, improving mental health in children and young people and preventing accidents.

The money I would like to ring fence for this could only be used to assist Northants and MK funding would need to come from elsewhere.

Treasurer report

Treasurer Report
for November
LPC Meeting
14/01/2018

INCOME

112.4 INTEREST
24000 Levys
24112.4 TOTAL

EXPENDITURE

TOTAL

Pounds

TOTAL IN THE ACCOUNT AS OF		12/11/2017		95840.37
TOTAL INS				24112.4
TOTAL				119952.77
TOTAL OUTS				10932.32
				109020.45
TOTAL				109020.45
Balance on 14/01/2018	in the account			109020.45

Market Entry update

27th November...received notification that an appeal will be progressed following concerns raised by Matrix Healthcare re Proposed Distance Selling at Victory House, Brackmills (Healthcare Meds LTD are the applicant). SOP's were revised following Matrix comments.

New NHS Pharmacy code FL020 for Kalki Health Limited t/a West Chemist , 4 Kingsley Park Terrace, Northampton, NN2 7HG

Change of ownership application for Portacabin at car park adj to Stantonbury Centre, Stantonbury, Milton Keynes, MK14 6BN by Jardines (UK) Ltd

Comments due on Paksh (Towcester) appeal were submitted 11 January.